



FOUR SITE CONTRACT SERVICES LTD

Supplying the Interior Fit-Out and Refurbishment Sector
 t. 01932 856657 f. 01932 848136 e. info@foursitelondon.com
 3B Quadrant Way • The Quadrant Courtyard • Weybridge • Surrey KT13 8DR

WAYS TO PAY



BY POST

If you use this method

- Make cheques payable to 'Four Site Contract Services Ltd'
- Ensure Invoice numbers are written on reverse or on compliment slip to ensure payment is reconciled against correct invoice.



BY BACS

Use the Internet or telephone to make payment.

Provide your bank or building society with the following information.

- Payment amount
- Sort code – 20.00.00
- Account – 60517550
- Bank:- Barclays
- Branch, Lombard Street
- Please quote your company name in reference

PAYMENT DIFFICULTIES

Should you be experiencing difficulty in paying your account, please contact our accounts department on 01932 856 657 or email accounts@foursitelondon.com.

INVOICE COPIES / QUERIES

If you need any copies of invoices / timesheets or have any disputes with invoices please contact Mike Sacco or Andrea Boutell on 01932 856 657 or email accounts@foursitelondon.com

COLLECTION FEES / CHARGES

Overdue accounts will be undertaken by BTMK Solicitors LLP.
 Fees and charges to be levied will be forwarded if the need arises.

BUILDING PARTNERSHIPS